



AMET
(ACADEMY OF MARITIME EDUCATION AND TRAINING)
(A *de novo* Category DEEMED TO BE UNIVERSITY Under Section 3 of UGC Act 1956)

CRITERION 7

INSTITUTIONAL VALUES AND BEST PRACTICES

Q_iM / Q_nM

KEY INDICATOR

**7.1 INSTITUTIONAL VALUES AND SOCIAL
RESPONSIBILITIES**

7.1.7 The Institution has disabled-friendly, barrier free environment

DETAILS OF MONITORING COMMITTEE



AMET
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AMET
UNIVERSITY
ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University under Section 3 of UGC Act 1956)

Dr.P.Saravanan

10.10.2016

Registrar

Internal Complaint Committee Meeting

Meeting Notice

Meeting of the Internal Complaint Committee of our University is scheduled to be held on 25.10.2016 at 10 AM in the Vice-Chancellor Conference Hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar


To: The members of Internal Complaints Committee

1. Dr A Shameem, Professor- AMET Business School-Presiding Officer
2. Dr.D Rajasekar-Associate Professor, AMET Business School
3. Ms.R DhiivyaRanjani – Assistant Professor, AMET Business School
4. Ms.K Jeyabharathi – Financial Controller
5. Ms.A J Glory – Section Officer
6. Ms.Sandhya Rani Ramadass,Lady Member (NGO) and Psychologist

135, East Coast Road, Kanathur -603112, Chennai, India. Tel: 044-27472155/157. Fax:044-27472804

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MINUTES OF MEETING

Academic Year: 2015-2016

25th October 2016

Ref.No./AMET/ICC/MOM/

Minutes of Meeting of Internal Complaints Committee (ICC) held on 12-03-2016 in DNV Hall II.

The Committee Members

S.No.	Members	Designation
1	Dr A Shameem	Professor- AMET Business School- Presiding Officer
2	Dr.D Rajasekar	Associate Professor, AMET Business School
3	Ms.R DhivyaRanjani	Assistant Professor, AMET Business School
4	Ms.K Jeyabharathi	Financial Controller
5	Ms.A J Glory	Section Officer
6	Ms. Sandhya Rani Ramadass	Lady Member of NGO and Psychologist

Ms.R DhivyaRanjani, Assistant Professor welcomed the members present to the meeting and requested Registrar to give his opening remarks.

Ms.K Jeyabharathi expressed his satisfaction and appreciation about the activities and valuable suggestion to conduct orientation programme for the benefit of members and stake holders.

Dr.A. Shameem, professor, AMET Business School emphasized the need to create awareness on Gender Sensitization. However, opined to take up proposal further as per agenda of meeting and addressed the previous minutes of meeting.

The following highlighted Points were presented:

1. Framing the working rules of the committee
2. To decide action plan for the year 2015-2016
3. Details and Responsibilities of Constitution of Internal Complaints Committee
4. Duties of the Employer
5. Response of Sexual Harassment
6. Do's and Don'ts of Sexual Harassment at campus


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7. Redressal against Sexual Harassment at campus

8. Preparation of the annual report

9. Suggestion Box- Seeking further directions to conduct a one day workshop and seminar programme to create awareness among the staff and students, identify the topic and resource person etc.

The following Points Members were taken up discussed:

1. Dr. A.Shameem, Professor/Presiding officer advised the members that all students and staff of should be made aware that there is committee formed at university and constituent Department & Hostels for addressing issues with respect to prevention, prohibition & redressal of sexual harassment including gender sensitization. It was appraised that handbook and PPT are already uploaded to the website for the benefit of staff and also in appropriate place signages and awareness boards are fixed. The advice given was considered by the committee to share such information and to create awareness among the staff.
2. Member of Committee gave their present scenario should be enlighten by knowing/ adopting new laws instead of sticking to one law. Meanwhile, it necessary to be well equipped and updated with changing scenario; so that all will be on safe side.
3. Further, Ms. Sandhya Rani Ramadass, lady member of NGO gave a suggestion to committee for display notice board around the campus such as committee with the details of contact person.
4. Ms.A J Glory had an interaction about organizing for workshop/seminar to the staff and students to create awareness about what is sexual harassment, how to prevent sexual harassment, how to overcome/ file a complaint/ submit report about sexual harassment and gender sensitization.
5. Considering all aspects, it was decided to initiate the following action by committee.
6. Further, it was also decided to have presentation on "Policy of ZERO TOLERANCE" competition for the students of AMET.
7. Since, there is no single matter of complaint either from the student's sector or from the Members of staff during the session.


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Dr.P.Saravanan
Registrar

15.03.2017

Internal Complaint Committee Meeting

Meeting Notice

Meeting of the Internal Complaint Committee of our University is scheduled to be held on 23.03.2017 at 10 AM in the Vice-Chancellor Conference Hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.


Registrar

To: The members of Internal Complaints Committee

1. Dr A Shameem, Professor- AMET Business School-Presiding Officer
2. Dr.D Rajasekar-Associate Professor, AMET Business School
3. Ms.R DhivyaRanjani – Assistant Professor, AMET Business School
4. Ms.K Jeyabharathi – Financial Controller
5. Ms.A J Glory – Section Officer
6. Ms.Sandhya Rani Ramadass,Lady Member (NGO) and Psychologist

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MINUTES OF MEETING

Academic Year: 2016-2017

Ref.No./AMET/ICC/MOM/

23th March 2017

Minutes of Meeting of Internal Complaints Committee (ICC) held on 23-03-2017 in DNV Hall II.

The Committee Members

S.No.	Members	Designation
1	Dr A Shameem	Professor- AMET Business School-Presiding Officer
2	Dr.D Rajasekar	Associate Professor, AMET Business School
3	Ms.R DhivyaRanjani	Assistant Professor, AMET Business School
4	Ms.K Jeyabharathi	Financial Controller
5	Ms.A J Glory	Section Officer
6	Ms. Sandhya Rani Ramadass	Lady Member of NGO and Psychologist

Dr.D Rajasekar Associate Professor welcomed the members of ICC and thanked them for their cooperation and valuable suggestions for the successful functioning during academic year 2015-2016.

Ms.K Jeyabharathi expressed his satisfaction and appreciation about the activities and to conduct orientation programme for the benefit of members and stake holders. The members deliberated the activities to be scheduled for this year.

Dr.A. Shameem, professor/presiding officer, narrated the yearlong activities (2016-2017) such as sending of annual report to UGC; number of meeting held and their purpose; selection of gender sensitization; activities of ICC along with other committee. It also stated that there was no case sexual harassment.

The following Points were discussed:

1. To decide action plan for the year 2017-2018
2. Details and Responsibilities of Constitution of Internal Complaints Committee
3. Duties of the Employer
5. Response of Sexual Harassment


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6. Do's and Don'ts of Sexual Harassment at campus
7. Redressal against Sexual Harassment at campus
8. Preparation of the annual report

The following Points Members were taken up discussed:

1. The committee may send handout on the objectives, role and member of ICC to all departments, Hostel, health centre, Dean, Student welfare office, to sensitize the staff and students.
2. A short duration workshop or extended meeting may be conducted exclusively for the members of ICC to impart knowledge on the objectives and role of ICC; gender based violence, harassment and safety measures.
3. Ms. Sandhya Rani Ramadass gave a suggestion to committee for display notice board around the campus such as committee with the details of contact person.
4. The decision on whether ICC will be functional during vacation will be taken in consultation with the Head of the Institution.
5. Considering all aspects, it was decided to initiate the following action by committee.
6. Since, there is no single matter of complaint either from the student's sector or from the Members of staff during the session.


Registrar


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Dr.P.Saravanan
Registrar

05.03.2018

Internal Complaint Committee Meeting

Meeting Notice

Meeting of the Internal Complaint Committee of our University is scheduled to be held on 23.03.2018 at 10 AM in the Vice-Chancellor Conference Hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.


Registrar

To: The members of Internal Complaints Committee

1. Dr A Shameem, Professor- AMET Business School-Presiding Officer
2. Dr.D Rajasekar-Associate Professor, AMET Business School
3. Ms.R DhivyaRanjani – Assistant Professor, AMET Business School
4. Ms.K Jeyabharathi – Financial Controller
5. Ms.A J Glory – Section Officer
6. Ms.Sandhya Rani Ramadass,Lady Member (NGO) and Psychologist

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MINUTES OF MEETING

Academic Year: 2017-2018

Ref.No./AMET/ICC/MOM/

23rd March 2018

Minutes of Meeting of Internal Complaints Committee (ICC) held on 23-03-2018 in DNV Hall II.

The Committee Members

S.No.	Members	Designation
1	Dr A Shameem	Professor- AMET Business School-Presiding Officer
2	Dr.D Rajasekar	Associate Professor, AMET Business School
3	Ms.R DhivyaRanjani	Assistant Professor, AMET Business School
4	Ms.K Jeyabharathi	Financial Controller
5	Ms.A J Glory	Section Officer
6	Ms. Sandhya Rani Ramadass	Lady Member of NGO and Psychologist

Dr.A. Shameem, Section Officer welcomed the members of ICC and thanked them for their cooperation and valuable suggestions for the successful functioning during academic year 2017-2018.

Dr.D Rajasekar, Assistant Professor expressed his satisfaction and appreciation about the activities and to conduct orientation programme for the benefit of members and stake holders. The members deliberated the activities to be scheduled for this year.

Ms.A J Glory, Section Officer narrated the yearlong activities (2017-2018) such as sending of annual report to UGC; number of meeting held and their purpose; selection of gender sensitization; activities of ICC along with other committee. It also stated that there was no case sexual harassment.

The following Points were discussed:

1. To decide action plan for the year 2018-2019
2. Details and Responsibilities of Constitution of Internal Complaints Committee
3. Duties of the Employer


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5. Response of Sexual Harassment
6. Do's and Don'ts of Sexual Harassment at campus
7. Redressal against Sexual Harassment at campus
8. Preparation of the annual report

The following Points Members were taken up discussed:

1. The committee shall send handout on the objectives, role and member of ICC to all departments, Hostel, health centre, Dean, Student welfare office, to sensitize the staff and students.
2. A short duration workshop or extended meeting may be conducted exclusively for the members of ICC to impart knowledge on the objectives and role of ICC; gender based violence, harassment and safety measures.
3. Ms. Sandhya Rani Ramadass gave a suggestion to committee for display notice board around the campus such as committee with the details of contact person.
4. Since, there is no single matter of complaint either from the student's sector or from the Members of staff during the session.


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Dr.P.Saravanan
Registrar

08.10.2018

Internal Complaint Committee Meeting

Meeting Notice

Meeting of the Internal Complaint Committee of our University is scheduled to be held on 15.10.2018 at 10 AM in the Vice-Chancellor Conference Hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.


Registrar


To: The members of Internal Complaints Committee

1. Dr A Shameem, Professor- AMET Business School-Presiding Officer
2. Dr.D Rajasekar-Associate Professor, AMET Business School
3. Ms.R DhivyaRanjani – Assistant Professor, AMET Business School
4. Ms.K Jeyabharathi – Financial Controller
5. Ms.A J Glory – Section Officer
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Academic Year: 2018-2019

Ref.No./AMET/ICC/MOM/

15th October 2018

Minutes of Meeting of Internal Complaints Committee (ICC) held on 15-10-2018 in DNV Hall II.

The Committee Members

S.No.	Members	Designation
1	Dr A Shameem	Professor- AMET Business School-Presiding Officer
2	Dr.D Rajasekar	Associate Professor, AMET Business School
3	Ms.R DhivyaRanjani	Assistant Professor, AMET Business School
4	Ms.K Jeyabharathi	Financial Controller
5	Ms.A J Glory	Section Officer
6	Ms. Sandhya Rani Ramadass	Lady Member of NGO and Psychologist

Dr A Shameem, the Presiding Officer welcomed the members present to the meeting and also welcomed the new members of ICC namely Mrs.Pansy Chitty, Residential warden.

Ms. Sandhya Rani Ramadass expressed his thanked for the successful functioning of ICC about the activities and conduct orientation programme for the benefit of members and stake holders.

Ms.R.DhivyaRanjani, Assistant Professor AMET Business School emphasized the need to create awareness on Gender Sensitization. As per the guidelines of UGC, the newly admitted students of the university should be given awareness on the objectives, roles of ICC through orientation.

The following highlighted Points were presented:

1. Framing the working rules of the committee
2. To decide action plan for the year 2018--2019
3. Details and Responsibilities of Constitution of Internal Complaints Committee
4. Duties of the Employer
5. Response of Sexual Harassment
6. Do's and Don'ts of Sexual Harassment at campus


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7. Redressal against Sexual Harassment at campus

8. Preparation of the annual report

The following Points Members were taken up discussed:

1. To read and confirm the minutes of the last meeting.
2. Member of Committee gave their present scenario should be enlighten by knowing/ adopting new laws instead of sticking to one law. Meanwhile, it necessary to be well equipped and updated with changing scenario; so that all will be on safe side.
3. Ms. Sandhya Rani Ramadass gave a suggestion to committee for distribution of pamphlets all around the campus among the staff/ students.
4. Ms.A J Glory about appraised about the committee performance
5. Considering all aspects, it was decided to initiate the following action by committee.
6. Since, there is no single matter of complaint either from the student's sector or from the Members of staff during the session.

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Dr.M.Jayaprakashvel
Registrar

11.11.2020

Internal Complaint Committee Meeting

Meeting Notice

Meeting of the Internal Complaint Committee of our University is scheduled to be held on 20.11.2020 at 10 AM in the Vice-Chancellor Conference Hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Internal Complaints Committee

1. Dr A Shameem, Professor- AMET Business School-Presiding Officer
2. Dr.D Rajasekar-Associate Professor, AMET Business School
3. Ms.R DhivyaRanjani – Assistant Professor, AMET Business School
4. Ms.K Jeyabharathi – Financial Controller
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Academic Year: 2019-2020

Ref.No./AMET/ICC/MOM/

20.11.2020

Minutes of Meeting of Internal Complaints Committee (ICC) held on -03-2020 in DNV Hall II.

The Committee Members

S.No.	Members	Designation
1	Dr A Shameem	Professor- AMET Business School- Presiding Officer
2	Dr.D Rajasekar	Associate Professor, AMET Business School
3	Ms.R DhivyaRanjani	Assistant Professor, AMET Business School
4	Ms.K Jeyabharathi	Financial Controller
5	Ms.A J Glory	Section Officer
6	Ms. Sandhya Rani Ramadass	Lady Member of NGO and Psychologist

Dr.D Rajasekar, Associate Professor, welcomed the members present to the meeting and requested Registrar to give his opening remarks.

Ms.K Jeyabharathi expressed his satisfaction and appreciation about the activities and valuable suggestion to conduct orientation programme for the benefit of members and stake holders.

Dr.A. Shameem, professor, AMET Business School emphasized the need to create awareness on Gender Sensitization. However, opined to take up proposal further as per agenda of meeting and addressed the previous minutes of meeting.

The following highlighted Points were presented:

1. To decide action plan for the year 2019-2020
2. Details and Responsibilities of Constitution of Internal Complaints Committee
4. Do's and Don'ts of Sexual Harassment at campus
5. Redressal against Sexual Harassment at campus
6. Preparation of the annual report
- 7 Suggestion Box- Seeking further directions to conduct a one day workshop and seminar programme to create awareness among the staff and students identify the topic and resource person etc.


Registrar I/O
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The following Points Members were taken up discussed:

1. Dr. A.Shameem, Professor/Presiding officer advised the members that all students and staff of should be made aware that there is committee formed at university and constituent Department & Hostels for addressing issues with respect to prevention, prohibition & redressal of sexual harassment including gender sensitization. It was appraised that handbook and PPT are already uploaded to the website for the benefit of staff and also in appropriate place signages and awareness boards are fixed. The advice given was considered by the committee to share such information and to create awareness among the staff.
2. Member of Committee gave their present scenario should be enlighten by knowing/ adopting new laws instead of sticking to one law. Meanwhile, it necessary to be well equipped and updated with changing scenario; so that all will be on safe side.
3. Ms. Sandhya Rani Ramadass had an interaction about organizing for workshop/seminar to the staff and students to create awareness about what is sexual harassment, how to prevent sexual harassment, how to overcome/ file a complaint/ submit report about sexual harassment and gender sensitization.
4. Considering all aspects, it was decided to initiate the following action by committee.
5. Since, there is no single matter of complaint either from the student's sector or from the Members of staff during the session.

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Dr.P.Saravanan
Registrar

09.07.2016

Committee Against Sexual Harassment Meeting

Meeting Notice

Meeting of the Committee Against Sexual Harassment of our University is scheduled to be held on 17.08.2016 at 10 AM in the Vice-Chancellor Conference Hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Committee Against Sexual Harassment

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
6. Ms. Shyamalima Das., II year BBA
7. Ms. Gopika, I Year MBA

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Minutes of the Committee Against Sexual Harassment
Held on 15.07.2016 at 10.AM in Vice Chancellor Conference Hall

Member Present

Dr. A. Shameem, Professor, AMET Business School
Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
Dr. K. Komathy, Head of the Department, Information Technology
Mrs. Pansy Chitty, Residential Warden
Ms. Shyamalima Das., II year BBA
Ms. Gopika, I Year MBA

Agenda:

To discuss the latest issues in sexual harassments, UGC rules and regulation and confidentiality in the complaints lodged by the FD/Students.

No. of Complaints received: NIL

The Committee discussed the university policies against sexual harassment, enquiry procedure, and apex complaint committee. It was decided to maintain confidentiality and not to reveal the identity of complainant during the time of enquiry as well as after the report has been finalized. So the proceeding of the apex complaint committee are confidential in nature and committee members are bound to maintain confidentiality. Since no complaint were received against sexual harassment the committee decided to wind up the meeting.

Registrar

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Dr.P.Saravanan
Registrar

01.02.2017

Committee Against Sexual Harassment Meeting

Meeting Notice

Meeting of the Committee Against Sexual Harassment of our University is scheduled to be held on 08.02.2017 at 10 AM in the Vice-Chancellor Conference hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Committee Against Sexual Harassment

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
6. Ms.S. Abitha ., II BBA
7. Ms. Kannvy, II Year, MBA

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Minutes of the Committee Against Sexual Harassment

Held on 08.02.2017 at 10.AM in Vice Chancellor Conference Hall

Member Present

Dr. A. Shameem, Professor, AMET Business School
Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
Dr. K. Komathy, Head of the Department, Information Technology
Mrs. Pansy Chitty, Residential Warden
Ms.S. Abitha ., II BBA
Ms. Kannvy, II Year, MBA

Agenda

To discuss the programme to be conducted for the Faculty members and students on sexual harassments.

To discuss on creating AMET as a safe work place environment.

No. of complaints received: Nil

Dr.Shameem, Professor, AMET Business School, welcomed the members of Committee Against Sexual Harassment. Since there is no complaint received against sexual harassment, it is understood that AMET is a place for safe work place.

Resolution:

The committee has passed a resolution to conduct programme on Gender based Discrimination in the university

Registrar

Registrar
ACADEMY OF MARITIME EDUCATION AND TRAINING
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AMET
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Dr.P.Saravanan
Registrar

08.09.2017

Committee Against Sexual Harassment Meeting

Meeting Notice

Meeting of the Committee Against Sexual Harassment of our University is scheduled to be held on 15.09.2017 at 10 AM in the Vice-Chancellor Conference hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Committee Against Sexual Harassment

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
6. Ms.S. Abitha ., II BBA
7. Ms. Kannvy, II Year, MBA

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AMET
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**Minutes of the Committee Against Sexual Harassment Held on 15.09.2017
at 10.AM in Vice Chancellor Conference Hall**

Members Present

Dr. A. Shameem, Professor, AMET Business School
Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
Dr. K. Komathy, Head of the Department, Information Technology
Mrs. Pansy Chitty, Residential Warden
Ms.S. Abitha ., II BBA
Ms. Kannvy, II Year, MBA

Agenda

To discuss on organizing awareness programme on sexual harassments in work place.

No. of Complaints received: NIL

Dr.Shameem, Professor, AMET Business School, welcomed the members of sexual harassment committee and also thanks the management for implementing strictly the rules of sexual harassment committee. For the past one year the committee has not received any complaint from any faculty/students. The Committee was very much interested in creating awareness among the faculty/students on sexual harassment in work place.

Resolution:

The committee has passed a resolution to conduct awareness programme on sexual harassment in work place.

Registrar

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Dr.P.Saravanan
Registrar

09.02.2018

Committee Against Sexual Harassment Meeting

Meeting Notice

Meeting of the Committee Against Sexual Harassment of our University is scheduled to be held on 16.02.2018 at 10 AM in the Vice-Chancellor Conference hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Committee Against Sexual Harassment

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
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Minutes of the Committee Against Sexual Harassment
Held on 16.02.2018 at 10.AM in Vice Chancellor Conference Hall

Member Present

Members Present

Dr. A. Shameem, Professor, AMET Business School
Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
Dr. K. Komathy, Head of the Department, Information Technology
Mrs. Pansy Chitty, Residential Warden
Ms.S. Abitha ., II BBA
Ms. Kannvy, II Year, MBA

Agenda

To discuss the impact of the programme organized by Gender sensitization committee and the activities to be organized for the next years.
No. of complaints received: Nil

The Committee Against Sexual Harassment meeting was held on 16-02-2018. As per the university policies the meeting was convened by the Registrar. Dr.Shameem, Professor, AMET Business school welcomed the members. No complaint is received by the committee. Committee has discussed to conduct programme among students committee to create awareness among them regarding the activities coming under sexual harassment in work place.


Registrar


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Dr.P.Saravanan
Registrar

10.08.2018

Committee Against Sexual Harassment Meeting

Meeting Notice

Meeting of the Committee Against Sexual Harassment of our University is scheduled to be held on 16.08.2018 at 10 AM in the Vice-Chancellor Conference hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.


Registrar

To: The members of Sexual Harassment Committee

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
6. Ms. Chandini C.Kanth, II year BBA
7. Ms. Beula B.John

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Minutes of the Committee Against Sexual Harassment

Held on 16.08.2018 at 10.AM in Vice Chancellor Conference Hall

Member Present

Members Present

Dr. A. Shameem, Professor, AMET Business School
Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
Dr. K. Komathy, Head of the Department, Information Technology
Mrs. Pansy Chitty, Residential Warden
Ms. Chandini C.Kanth, II year BBA
Ms. Beula B.John

Agenda

To discuss the impact of the awareness programme organized on sexual harassment in work spot.

No. of complaints received: Nil

The meeting was headed by The Registrar Professor Shameem welcomed the members. No complaint were received against sexual harassment. The committee discussed the rules and regulation framed by UGC on sexual harassment in university/colleges. The committee has passed a resolution that AMET has implemented the rules and regulation of UGC, and it will strict action against anyone involved in sexual harassments. It also thanked the coordinator of gender sanitation for conduction programme on Gender sensitization.

Registrar

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Dr.P.Saravanan
Registrar

01.02.2019

Committee Against Sexual Harassment Meeting

Meeting Notice

Meeting of the Committee Against Sexual Harassment of our University is scheduled to be held on 08.02.2019 at 10 AM in the Vice-Chancellor Conference hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Committee Against Sexual Harassment

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
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Minutes of the Committee Against Sexual Harassment

Held on 08.02.2019 at 10.AM in Vice Chancellor Conference Hall

Members Present

Dr. A. Shameem, Professor, AMET Business School
Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
Dr. K. Komathy, Head of the Department, Information Technology
Mrs. Pansy Chitty, Residential Warden
Ms. Chandini C.Kanth, II year BBA
Ms. Beula B.John

Agenda

To discuss the impact of the programme organized by Gender sensitization committee and the activities to be organized for the next years.
To discuss the issues in sexual harassments and the plan to organized events to create awareness among the students community.

No. of complaints received: Nil

The Committee Against Sexual Harassment meeting was held on 08-02-2019. As per the university policies the meeting was convened by the Registrar. No complaints were lodged by the faculty members/students on sexual harassment in work place. The Committee discussed the current scenario of harassment in various universities and decided to increase the awareness programme on harassment in work place.


Registrar


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Dr.P.Saravanan
Registrar

06.08.2019

Committee Against Sexual Harassment Meeting

Meeting Notice

Meeting of the Committee Against Sexual Harassment meeting of our University is scheduled to be held on 13.08.2019 at 10 AM in the Vice-Chancellor Conference hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Committee Against Sexual Harassment

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
6. Ms.Devanandhini S, II BBA
7. Ms. Sreeja. S II MBA

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Minutes of the Committee Against Sexual Harassment

Held on 13.08.2019 at 10.AM in Vice Chancellor Conference Hall

Members Present

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
6. Ms. Devanandhini S, II BBA
7. Ms. Sreeja. S II MBA

Agenda

To discuss the impact of the programme organized by Gender sensitization committee and the activities to be organized for the next years.

No. of complaints received: Nil

The meeting was headed by The Registrar Professor Shameem welcomed the members. No complaint were received against sexual harassment. The committee discussed the rules and regulation framed by UGC on sexual harassment in university/colleges. The committee has passed a resolution that AMET has implemented the rules and regulation of UGC, and it will strict action against anyone involved in sexual harassments. It also thanked the coordinator of gender sanitation for conduction programme on Gender sensitization.


Registrar


Registrar
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Dr.P.Saravanan
Registrar

18.12.2020

Committee Against Sexual Harassment Meeting
Meeting Notice

Meeting of the Committee Against Sexual Harassment of our University is scheduled to be held on 21.12.2020 at 10 AM in the Vice-Chancellor Conference Hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Committee Against Sexual Harassment

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
6. Ms.Devanandhini S, II BBA
7. Ms. Sreeja. S II MBA

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Minutes of the Committee Against Sexual Harassment
Held on 21.12.2020 at 10.AM in Vice Chancellor Conference Hall

Members Present

Dr. A. Shameem, Professor, AMET Business School
Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
Dr. K. Komathy, Head of the Department, Information Technology
Mrs. Pansy Chitty, Residential Warden
Ms. Devanandhini S, II BBA
Ms. Sreeja. S II MBA

Agenda

To discuss the impact of the programme organized by Gender sensitization committee and the activities to be organized for the next years.

No. of complaints received: Nil

The meeting was headed by The Registrar Professor Shameem welcomed the members. No complaint were received against sexual harassment. The committee discussed the rules and regulation framed by UGC on sexual harassment in university/colleges. The committee has passed a resolution to organize programme on work environment that is free from sexual harassment.


Registrar


Registrar / o
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Minutes of the Committee Against Sexual Harassment
Held on 15.07.2020 at 10.AM in Vice Chancellor Conference Hall
Member Present

Members Present

Dr. A. Shameem, Professor, AMET Business School

Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist

Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School

Dr. K. Komathy, Head of the Department, Information Technology

Mrs. Pansy Chitty, Residential Warden

Ms. Devanandhini S, II BBA

Ms. Sreeja. S II MBA

No. of complaints received: Nil

The meeting was headed by Professor Shameem and Dr. K. Komathy welcomed the members. No complaints were received against sexual harassment. It also thanked the coordinator of gender sanitation for conduction programme on work environment that is free from sexual harassments.

Registrar

Registrar i/c
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Dr. M.Jayaprakashvel
Registrar

10.07.2020

Committee Against Sexual Harassment Meeting

Meeting Notice

Meeting of the Committee Against Sexual Harassment meeting of our University is scheduled to be held on 15.07.2020 at 10 AM in the Vice-Chancellor Conference hall. All the members are requested to make it convenient to attend the meeting

The agenda for the meeting is enclosed here with.

Registrar

To: The members of Committee Against Sexual Harassment

1. Dr. A. Shameem, Professor, AMET Business School
2. Ms. Sandhya Rani Ramadass, Lady Member of NGO and Psychologist
3. Dr. M. Bina Celine Dorathy, Associate Professor, AMET Business School
4. Dr. K. Komathy, Head of the Department, Information Technology
5. Mrs. Pansy Chitty, Residential Warden
6. Ms. Devanandhini S, II BBA
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ANTI-RAGGING COMMITTEE

CHAIRMAN:

COL. Dr. G. THIRUVASAGAM VICE-CHANCELLOR

MEMBERS:

Dr. P. SARAVANAN	REGISTRAR (9444893379)
Mr. K. SEYADU	DIRECTOR - STUDENT AFFAIRS (9444926307)
Mr. K.R. CHIDAMBARAM	HOD - MARINE ENGINEERING (9444022393)
Dr. A. SHAMEEM	PROFESSOR - AMET BUSINESS SCHOOL (9841089035)
Dr. R. RAJAVEL (9865668650)	HOD - MECHANICAL ENGINEERING
Dr. N.R. RAMKUMAR	PROCTOR (9381080111)
Mr. P. RAMAKRISHNAN (9444952565)	ADVISOR (SECURITY & VIGILANCE)
Mrs. PANSY CHITTY	ASSISTANT WARDEN (9840393972)
Mr. R. SARAVANAN	F/o. Mr. S. PREMKUMAR, Roll No.1089 NA - II Year
Mr. MAHESH HENRY	ADVOCATE
INSPECTOR OF POLICE	KANATHUR (044 27472182)

STUDENT'S DISCIPLINARY COMMITTEE

Mr. K. SEYADU	DIRECTOR, STUDENTS AFFAIRS
Mr. K.R. CHIDAMBARAM	PRINCIPAL, DGS COURSES
CAPT. K. KARTHIK	DEAN - NAUTICAL SCIENCE
Dr. A. SHAMEEM	PROFESSOR - AMET BUSINESS SCHOOL
Cdr. PRASANTHKUMAR SINGHAL	HOD, DEPT. OF NAVAL ARCHITECTURE
Dr. T. SASILATHA	DEAN - ELECTRICAL ENGINEERING
Dr. N.R. RAMKUMAR	PROCTOR
Mr. P. RAMAKRISHNAN	ADVISOR (SECURITY & VIGILANCE)
Mr. M. PURUSHOTHAMAN	DUTY OFFICER
Mr. R. SHANMUGANATHAN	WARDEN


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Kanchipuram District



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CASE SHEET

Registrar i/o
ACADEMY OF MARITIME EDUCATION AND TRAINING
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E. S. S. S.
Registrar / i/c
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Ariel University Mail - RefNo:ARCC/TN-5393

GM i

registrar Registrar <registrar@ametuniv.ac.in>

Ref:No.ARCC/TN-5383

1 message


registrar Registrar <registrar@ameluniv.ac.in>
To: Anti-Ragging Helpline <helpline@antiragging.in>

Wed, Apr 17, 2019 at 12:59 PM

Dr. P. Saravanan
Registrar
Academy of Maritime Education and Training (AMET)
Deemed to be University
Kandam, Chennai-603112

2 attachments

anti-ragging-in-5383.pdf
2611K

 [Contact Details of Members.pdf](#)
281K

<https://www.gutenberg.org/files/27121/27121-h/27121-h.htm#chap003>

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Dr.P.SARAVANAN
REGISTRAR

15-04-2019

CIRCULAR

A complaint of Ragging has been reported under case Name 5RC914 from the Anti-Ragging Helpline of UGC.

In this regard, the Meeting of the Anti-Ragging Committee is scheduled to be held on 15-04-2019 (Monday) at 12.30 PM at the Vice-Chancellor's Conference Hall. The Members of the Anti-Ragging Committee are requested to make it convenient to attend the Meeting.


REGISTRAR

To

The Members of the Anti-Ragging Committee

1. Col.Dr.G.Thiruvananthapuram, Vice-Chancellor
2. Dr.P.Saravanan, Registrar
3. Mr.K.Seyadu, Director-Student Affairs
4. Prof.K.R.Chidambaram, Principal-DGS Courses
- 5.
6. Dr.A.Shameem, Professor – AMET Business School
7. Dr.R.Rajavel, Head of the Department of Mechanical Engineering
8. Dr.N.R.Ramkumar, Proctor
9. Mr.P.Ramakrishnan, Advisor – Security and Vigilance
10. Mrs.Pansy Chitty, Assistant Warden
11. Mr.R.Saravanan, F/O Mr.S.Premkumar, Roll No.1089NA – I Year, BE-Naval Architecture and Offshore Engineering
12. Mr.Mahesh Henry, Advocate
13. Inspector of Police, Kanathur Police Station

Copy to

1. The Joint Registrar
2. The Director – ICT Enabled Education
3. The Controller of Examinations
4. The Secretary to the Vice-Chancellor


Registrar I/c

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INDIA'S FIRST DEEMED TO BE UNIVERSITY IN MARITIME EDUCATION

Dr.P.SARAVANAN
REGISTRAR

15-04-2019

CIRCULAR

A complaint of Ragging has been reported under case Name SRC914 from the Anti-Ragging Helpline of UGC.

In this regard, the Meeting of the Anti-Ragging Committee is scheduled to be held on 15-04-2019 (Monday) at 12:30 PM at the Vice-Chancellor's Conference Hall. The following cadets are directed to attend the meeting for inquiry to be conducted by the above committee.

REGISTRAR

To

1. Cadet. Krishna Shanna (Roll No. 2181A), B.Sc – NS – II Year
2. Cadet. Shubham Shah (Roll No. 2006A), B.Sc – NS – Final Year

Copy to the Dean – Nautical Science

Registrar/10
ACADEMY OF MARITIME EDUCATION AND TRAINING
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AMET
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DEEMED TO BE UNIVERSITY
(Under Section 3 of UGC Act 1956)

INDIA'S FIRST DEEMED TO BE UNIVERSITY IN MARITIME EDUCATION

Dr. SARAVANAN
REGISTRAR

REF: No.ARCC/TN-5383

The Anti-Ragging Committee Meeting was convened on 15.04.2019 at 12.30 p.m. at the Premises of the Academy of Maritime Education and Training (AMET), Chennai (declared as Deemed to be University) to inquire about the complaint lodged under the reference (No. ARCC/TN-5383).

The Vice-Chancellor chaired the meeting and all the Members of the Anti-Ragging Committee, except one member viz. Mr. Mahesh Henry, who could not attend due to shorter notice and his pre-occupation.

The student said to have been affected by the incident quoted at reference, has since been identified and asked to attend the meeting, along with student, who is said to have been indulged in the alleged mental and physical harassment mentioned in the complaint.

The Committee has given sufficient time to the affected student, to explain his grievance. The said student in his written deposition statement informed the Committee that the issue was related to starting of Instagram page said to have been started by a group of 2nd year students. Cadet Shubham Sha, who is the Chairman of the Student Council during the Muster held on 12.04.2019, asked them to name the cadet who has created the said Instagram and grounded them during the Muster. Again, when the complainant and other his colleagues went to the Mess for Diner, Cadet Subham Shah shouted at them and said no food would be served for them and during the course of the said incident, pushed the complainant and his Shirt got tore.

Cadet Shubham Shah, the Chairman of the Student Council in his deposition statement, Inter alia, has informed that 13 cadets of II year and 5 cadets of first year are misusing the social media sites against the Office bearers of Student Council using the Fake ID & identity as Nautical Science cadets. During the Muster on 12.04.2019, he asked those cadets to fall in separately to verify the Instagram issue and they had accepted the same. After the Muster they had gone to the Mess for Dinner which is not allotted for them and hence denied permission by

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(DEEMED TO BE A UNIVERSITY
UNDER SECTION 3 OF UGC ACT 1956)

INDIA'S FIRST DEEMED TO BE UNIVERSITY IN MARITIME EDUCATION

-2-

the Mess Staff Members. They put the blame for non-permitting them by the Mess Staff, on Shubham Shah and started to abuse him. Cadet Shubham Shah further informed that the complainant and by naming three cadets, pushed him back and resort to beat him; however Mess Staff members intervened and stopped it. In other words, Cadet Shubham Shah informed that, in fact the complainant along with 3 other cadets were resorted to beat me and he has not indulged in such an incident.

Mr. Xavier, the Supervisor of the "Akshaya" Mess, who was present at the place, when the reported incident was taken place has deposed that the complainant has come to the Mess and tried to create quarrel with Shubham Shah and denied the statement given by the Complainant.

The Committee after having a personal hearing of the complainant as well as the defence statement made by Cadet Shubham Sham, come to the conclusion that the whole issue is of a trivial nature due to creation of a Instagram page, which has been blown out of proportion, leading to filing a complaint in the Anti-Ragging portal of the UGC. Under the above circumstances, the Committee of the opinion that such an issue shall not come under the purview of Ragging incident, since the complainant is in the verge of completion of his Second year course of B.Sc. Nautical Science and Cadet Shubham, the Student Council Chairman is in the final year course. During the inquiry, it has been revealed that prior to the issue in question; they were all maintaining cordial relationship, besides close acquaintance with each other as well.

However, the Committee did not want to give any room for such incidents to happen in future and hence advised the cadet Shubham Shah to be more assertive to the position that he holds as the Chairman of the Student Council and to behave in proper manner with his co-cadets, by giving him a warning as well. Both the parties involved in the issue were satisfied with the proceedings conducted and the decision taken and the issue was settled in an amicable and appropriate manner. The Committee authorized the Registrar to send the Report to the Supervisor, Anti Ragging Helpline.


REGISTRAR

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Details of investigation done by anti-ragging committee members

(Scanned copy of the original Minutes duly signed by the Members are sent herein)

Extract from the Proceedings for ready reference:

The Vice-Chancellor chaired the meeting and informed the members of the Committee that this urgent meeting has been called for, consequent to the mail dated 13th April received from Anti-Ragging Helpline of the University Grants Commission to inquire into the complaint made at UGC portal under reference No. ARCC/TN-5383. The Vice-Chancellor apprised the text of the complaint to the members, in which, it has been stated that one cadet, pursuing his second year B.Sc. Nautical Science course has been physically and mentally harassed Senior student by name Cadet, Shubham Shah, pursuing his Third year course of B.Sc. Nautical Science.

As mentioned supra, both the students i.e. the complainant and the cadet against whom complaint has been made were called for, to attend the meeting and accordingly they did so. Both the students were asked to make a written deposition statement, besides to make their oral depositions before the Committee

In this process, the complainant was first asked to make this oral deposition.

The Committee has given sufficient time to the affected student, to explain his grievance. The said student in his written deposition statement informed the Committee that the issue was related to starting of Instagram page said to have been started by a group of 2nd year students. Cadet Shubham Sha, who is the Chairman of the Student Council during the Muster held on 12.04.2019, asked them to name the cadet who has created the said Instagram and grounded them during the Muster. Again, when the complainant and other his colleagues went

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to the Mess for Diner, Cadet Subham Shah shouted at them and said no food would be served for them and during the course of the said incident, pushed the complainant and his Shirt got torn.

Cadet Shubham Shah, the Chairman of the Student Council in his deposition statement, inter alia, has informed that 13 cadets of II year and 5 cadets of first year are misusing the social media sites against the Office bearers of Student Council using the Fake ID & identity as Nautical Science cadets. During the Muster on 12.04.2019, he asked those cadets to fall in separately to verify the Instagram issue and they had accepted the same. After the Muster they had gone to the Mess for Dinner which is not allotted for them and hence denied permission by the Mess Staff Members. They put the blame for non-permitting them by the Mess Staff, on Shubham Shah and started to abuse him. Cadet Shubham Shah further informed that the complainant and by naming three cadets, pushed him back and resort to beat him; however Mess Staff members intervened and stopped it. In other words, Cadet Shubham Shah informed that, in fact the complainant along with 3 other cadets were resorted to beat me and he has not indulged in such an incident.

Conclusions of the Investigations:

The Committee after having a personal hearing of the complainant as well as the defence statement made by Cadet Shubham Sham, come to the conclusion that the whole issue is of a trivial nature due to creation of a Instagram page, which has been blown out of proportion, leading to filing a complaint in the Anti-Ragging portal of the UGC. Under the above circumstances, the Committee of the opinion that such an issue shall not come under the purview of Ragging incident, since the complainant is in the verge of completion of his Second year course of B.Sc. Nautical Science and Cadet Shubham, the Student Council Chairman is in the final year course. During the inquiry, it has been revealed that prior to the issue in question; they were all maintaining cordial relationship, besides close acquaintance with each other as well.

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However, the Committee did not want to give any room for such incidents to happen in future and hence advised the cadet Shubham Shah to be more assertive to the position that he holds as the Chairman of the Student Council and to behave in proper manner with his co-cadets, by giving him a warning as well. Both the parties involved in the issue were satisfied with the proceedings conducted and the decision taken and the issue was settled in an amicable and appropriate manner.

List of anti-ragging Committee Members along with their signatures, etc.

Furnished as attachment

Report should be on Letter Head of the Institution

Furnished in the Letter Head of the Institution with stamp of the Executive Head of the Institution, as per the specified

Regulatory Authority

University Grants Commission, New Delhi
The Directorate General of Shipping, Ministry of Shipping, Government of India

Details of Punishment for the culprits, if any

The Committee of the opinion that there is no need warranted for imposition of any punishment to anyone, but for issuance of a warning.


(Dr. P. Saravanan)
REGISTRAR

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PROCEEDINGS OF THE MEETING OF THE ANTI-RAGGING COMMITTEE HELD ON
15.04.2019 AT 12.30 P.M. at the VICE-CHANCELLOR'S CONFERENCE HALL

Members Present

- | | | |
|------------------------------|---|---|
| 1. Col. Dr. G. Thiruvassagam | - | Vice-Chancellor |
| 2. Dr. P. Saravanan | - | Registrar |
| 3. Mr. K. Seyadu | - | Director – Student Affairs |
| 4. Prof. K.R. Chidambaram | - | Principal – DGS Courses |
| 5. Capt. K. Karthik | - | Dean-Nautical Science (Special invitee) |
| 6. Dr. A. Shameem | - | Professor-AMET Business School |
| 7. Dr. R. Rajavel | - | Dean-UG Studies (Non DG Courses) |
| 8. Dr. N.R. Ramkumar | - | Proctor – Hostel Affairs |
| 9. Mr. P. Ramakrishnan | - | Advisor – Security & Vigilance |
| 10. Mrs. Pansy Chitty | - | Assistant Warden |
| 11. Mr. R. Saravanan | - | Parent |
| 12. Mr. N. Balu | - | Sub-Inspector of Police, Kanathur |

Mr. Magesh Henry, Advocate conveyed his leave of absence from attending the meeting due to his prior commitment.

All the students said to have been involved in the complaint under Ref.No. ARCC/TN-5383, preferred at the UGC portal had also attended the meeting.

The Vice-Chancellor chaired the meeting and informed the members of the Committee that this urgent meeting has been called for, consequent to the mail dated 13th April received from Anti-Ragging Helpline of the University Grants Commission to inquire into the complaint made at UGC portal under reference No. ARCC/TN-5383. The Vice-Chancellor apprised the text of the complaint to the members, in which, it has been stated that one cadet, pursuing his second year B.Sc. Nautical Science course has been physically and mentally harassed Senior student by name Cadet, Shubham Shah, pursuing his Third year course of B.Sc. Nautical Science.

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As mentioned supra, both the students i.e. the complainant and the cadet against whom complaint has been made were called for, to attend the meeting and accordingly they did so. Both the students were asked to make a written deposition statement, besides to make their oral depositions before the Committee. In this process, the complainant was first asked to make this oral deposition.

The Committee has given sufficient time to the affected student, to explain his grievance. The said student in his written deposition statement informed the Committee that the issue was related to starting of Instagram page said to have been started by a group of 2nd year students. Cadet Shubham Shah, who is the Chairman of the Student Council during the Muster held on 12.04.2019, asked them to name the cadet who has created the said Instagram and grounded them during the Muster. Again, when the complainant and other his colleagues went to the Mess for Dinner, Cadet Subham Shah shouted at them and said no food would be served for them and during the course of the said incident, pushed the complainant and his Shirt got tore.

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Mr. Xavier, the Supervisor of the "Akshaya" Mess, who was present at the place, when the reported incident was taken place has deposed that the

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complainant has come to the Mess and tried to create quarrel with Shubham Shah and denied the statement given by the Complainant.


The Committee after summing up the oral depositions made by the above cadets has come to the following conclusions:

The Committee after having a personal hearing of the complainant as well as the defence statement made by Cadet Shubham Shah, come to the conclusion that the whole issue is of a trivial nature due to creation of an Instagram page, which has been blown out of proportion, leading to filing a complaint in the Anti-Ragging portal of the UGC. Under the above circumstances, the Committee is of the opinion that such an issue shall not come under the purview of Ragging incident, since the complainant is in the verge of completion of his Second year course of B.Sc. Nautical Science and Cadet Shubham, the Student Council Chairman is in the final year course. During the inquiry, it has been revealed that prior to the issue in question; they were all maintaining cordial relationship, besides close acquaintance with each other as well.

However, the Committee did not want to give any room for such incidents to happen in future and hence advised the cadet Shubham Shah that as the Chairman of the Student Council he should always be polite and behave in proper manner with his co-cadets, besides given a warning to him. Both the parties involved in the issue were satisfied with the proceedings conducted and the decision taken and the issue was settled in an amicable and appropriate manner. The Committee authorized the Registrar to send the Report to the Supervisor, Anti Ragging Helpline.

 (Vice-Chancellor)	 (Director-Student Affairs)	 (Prof. K.R.Chidambaram)
 (Capt. P. Rajendran)	 (Dr. A. Shameem)	 (Dr. R. Rajavel)
 (Dr. N.R. Ramkumar)	 (Advisor-S & V)	 (Asst. Warden)
		 (S.I. of Police)

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4/22/2019

Amel University Mail - Ref No ARCC/TN-5383

Gmail

registrar Registrar <registrar@ametuniv.ac.in>

Ref:No.ARCC/TN-5383

1 message

registrar Registrar <registrar@ametuniv.ac.in>
To: Anti-Ragging Helpline <helpline@antiragging.in>

Mon, Apr 22, 2019 at 2:40 PM

Dear Sir/Madam,

With reference to your email dated April 20th 2019, as regards to ARCC/TN-5383, I am forwarding the documents duly signed.

Dr. P. Saravanan
Registrar
Academy of Maritime Education and Training (AMET)
Deemed to be University
Kanathur, Chennai-603112

3 attachments

- ☒ Proceedings of the Meeting of the Anti - Ragging Committee.pdf
1037K
- ☒ Meeting Attendance.pdf
277K
- ☒ Anti-Ragging Meeting Attendance.pdf
156K

<https://mail.google.com/mail/u/0/?ui=27712613e1&view=pt&as=dm&as=peru&id=mead-a713454986438048327421708&simlmg-a7534x-91005...> 1/1


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4/22/2019

Amet University Mail - Ref No ARCC/TN-5383

Gmail

registrar Registrar <registrar@ametuniv.ac.in>

Ref: No. ARCC/TN-5383

1 message

registrar Registrar <registrar@ametuniv.ac.in>
To: Anti-Ragging Helpline <helpline@antiragging.in>

Mon, Apr 22, 2019 at 2:40 PM

Dear Sir/Madam,

With reference to your email dated April 20th 2019, as regards to ARCC/TN-5383, I am forwarding the documents duly signed,
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Registrar
Academy of Maritime Education and Training (AMET)
Deemed to be University
Kannathur, Chennai-603112

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152K

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Anti - Ragging Committee Meeting Attendance [15.04.2019] at 12.30 PM

S.No	Name	Designation	Signature
1	Col.Dr.G.Thiruvaram	Vice-Chancellor	<i>[Signature]</i>
2	Dr.P.Saravanan	Registrar	<i>[Signature]</i>
3	Mr.K.Soyadu	Director - Student Affairs	<i>K. Soy</i>
4	Prof.K.R.Chidambaram	Principal - DGS Courses	<i>[Signature]</i> 15/4/19
5	Capt.K.Karthik	Dean-Nautical Science (Special Invitee)	<i>[Signature]</i>
6	Dr.A.Shameem	Professor - AMET Business School	<i>[Signature]</i>
7	Dr.R.Rajavel	Denn-UG Studies (Non DGS Courses) & HOD - Mechanical	<i>[Signature]</i> 15/4/19
8	Dr.N.R.Ramkumar	Proctor	<i>[Signature]</i> 15/4/19
9	Mr.P.Ramakrishnan	Advisor - Security & Vigilance	<i>P. Ramkrish.</i>
10	Mrs.Panay Chitty	Assistant Warden	<i>[Signature]</i>
11	Mr.R.Saravanan, F/O Mr.S.Premkumar	Parent	<i>[Signature]</i>
12	Mr.Magesh Henry	Advocate	<i>[Signature]</i>
13	Mr.N.Balu	Sub-Inspector of Police, Kanathur	<i>[Signature]</i> 15/4/19

14. S. PADAMANI Duty Officer.
15. Capt. P. MURUGAN, Assistant Professor

[Signature]
Registrar /c
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Anti - Ragging Committee Meeting Attendance [15.04.2019] at 12.30 PM

S.No	Name/Roll No.	Department	Signature
1	Cadet. Krishna Sharma, 2181A	B.Sc NS - IInd Year	
2	Cadet. Shubham Sha, h 2006A	B.Sc NS - IIIrd Year	

Registrar /
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From,

Admission (Sec + V.G.)

AMET (Deemed to be University)

To,

The Registrar,
AMET

Sir,

Sub AMET - Cadet - Hostel fire extinguisher
- report - Reg.

On 14.2.18 night at Yamuna
Hostel, One ICF Towler was visited by
unknown student. I made an enquiry and
found Mr. Sumanth Varshney Roll No: 2314-A
I (Sec (H)) had visited the fire extinguisher
placed in the Hostel. The cost of refilling
is about Rs 600/- Apart from this a fine
may be imposed. I have enclosed the letter
obtained from the Cadet.
For necessary action please.

P. Ramkrishnan 21/2/18.

P. Ramkrishnan, M.A.B.L.
Advisor (Security and Vigilance)
AMET UNIVERSITY
(Under Sec. 3 of UGC Act 1956)
135, East Coast Road, Kanathur
Chennai - 603 112

Ad
Issue
21/2

Encl- Letter of the Cadet.

A fine of Rs. 1000, apart from the
cost Rs. 600/- may be collected.
P. Ramkrishnan
21/2

A.Y.K.
V.C. 21/02

Registrar i/c
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Date → 20/02/18

Suryankar Varshney

BSC NS(16)

GROUP-1st (Room no-210)

Roll no-2314A

To,

The Vigilance office
AMET UNIVERSITY
KANATHUR (CHENNAI)

Respected sir,

- on 14 Feb, night I make mistake because of using fire extinsure
- Simply I checking the extinsure but by mistake I press the fire extinsure nozzle.
 - I make sure. this thing not happen again
 - I am sorry for this. This will not happen again. with regret my feelings.

Thanking you.
Your Sincerely.

Contact no → +918171918147
Suryankar Varshney,
BSC NS(16)


Registrar
ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act, 1956)
135, East Coast Road,
Kanathur - 603 112, Chennai, India.



AMET
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AMET
ACADEMY OF MARITIME EDUCATION AND TRAINING

Dr P.Saravanan
Registrar

Proceedings of Registrar No:AMET/873/Hostel 2018, dated 24.02.2018

The Advisor (Security and Vigilance) has reported that the fire extinguisher fixed in the Yamuna Hostel has been damaged by Cadet Suryankar Varshney, 1st Year (Ns) I year, Roll No: 2314A and recommended to collect the cost of the damage and fine from him. Therefore he is levied a sum of Rs.1600/- for the damage and fine from him. He is warned that if any occurrence in future he will be dealt seriously. The Proctor is requested to see that the collection of fine should be made from him.

To,
Mr. Suryankar Varshney, (Roll No. 2314A)
1 Year, B.Sc (Nautical Science)

REGISTRAR

O/C

Copy to: The Director – Administration
The Professor & Dean (Nautical Science Dept.)
The Finance Controller
The Proctor
Mr. P. Ramakrishnan, Advisor (Vigilance and Security)
The Secretary to the Vice – Chancellor

Registrar I/c
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DEEMED TO BE UNIVERSITY
(Under Section 3 of UGC Act 1956)

DR.P.SARAVANAN
REGISTRAR

Registrar's Proceeding No. 1638/AMET/Hostel/2018 dt. 23.04.2018

The Advisor, Security & Vigilance has reported that Cadet Ajith Kumar .A, Roll No.1811B and Dhuvaraga Theesan .N, Roll No.1835B of B.E. Marine Engineering had violated the hostel rules and brought the two wheeler inside campus and quarreled with security staff. They had broken University property and took away the vehicle by broking chain and lock. Therefore they are levied a fine of Rs.2,000/- for their disobedience and violation of hostel rules and even damaged the University property. Their hall ticket will not be issued unless they paid the fine amount before 26.04.2018.

To

REGISTRAR

1. Mr. Ajith Kumar .A, Roll No. 1811B, BE-ME } *from Reg 23/4/18*
2. Dhuvaraga Theesan .N, Roll No.1835B, BE-ME } *O/c.*

Copy to

1. The Direct of Administration *for. from Reg 23/4/18*
2. The Chief Executive Officer *✓*
3. The Principal - DGS courses *for. from Reg 23/4/18*
4. The Director - Centre for IGT Enabled Education *for. 23/4/18*
5. The Financial Controller *for. 23/4/18*
6. The Proctor *for. 23/4/18*
7. Advisor -Security & Vigilance *for. 23/4/18*
8. Secretary to Vice Chancellors *for. 23/4/18*

for. 23/4/18
Registrar
ACADEMY OF MARITIME EDUCATION AND TRAINING
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1638

19.4.2018

From.

Advison (Exec + Vig)

AMET.

To

The Registrar

AMET - Deemed to be University

Sir,

Sub: AMET - Cadets - Taking away locked
motor cycle without - permission - reg.

1. Mr. Ajit -
Roll No. 1811-B.

2. Dhuvanaba Thevaran. C
Roll No. 1835-B.

} Final year
B.E. M.E. C.D in Castles
are not permitted to
use 2 wheelers)

The above Cadets entered in to Amet
Campus on a Pulsar motor cycle around 2.30 pm. on
14.4.2018. They were stopped by Security Staff since
they did not wear helmet and being hostels not to
use the motor cycle. The Security Staff and Duty Officer
Mr. Anbar have locked the motor cycle and kept
near Georgia Hostel.

In the morning, during class time, the
above Cadets have broken the two locks and a
chain and have taken the motor cycle from the
complex on their own. When questioned by me,


Registrar/ro
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They have admitted their mistakes. The damage
estimated about Rs 700/- for the minor
indisciplined behaviour they may be fined.
For necessary action.

P. Ramakrishnan, M.A.B.L.
19/4/18

P. Ramakrishnan, M.A.B.L.
Advisor (Security and Vigilance)
AMET UNIVERSITY
(Under Sec. 3 of UGC Act 1956)
135, East Coast Road, Kanathur
Chennai - 603 112

Submitted to The Registrar through The CEO

They may be fine Rs. 900/- each.

They damaged our University locker,
without wearing helmet, usage of wheelchair
and not stopped the vehicle when security
staff asked to stop.

Ram
19/4

A may be approved / A

Ram
19/4
R

AK
19/4/18
24/4

Ayer
V.C. 21/4

Registrar
ACADEMY OF MARITIME EDUCATION AND TRAINING
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DR.P.SARAVANAN
REGISTRAR

Registrar's Proceeding No. 1638/AMET/Hostel/2018 dt. 23.04.2018

The Advisor, Security & Vigilance has reported that Cadet Ajith Kumar .A, Roll No.1811B and Dhuvaraga Theesan .N, Roll No.1835B of B.E. Marine Engineering had violated the hostel rules and brought the two wheeler inside campus and quarreled with security staff. They had broken University property and took away the vehicle by broking chain and lock. Therefore they are levied a fine of Rs.2,000/- for their disobedience and violation of hostel rules and even damaged the University property. Their hall ticket will not be issued unless they paid the fine amount before 26.04.2018.

To


REGISTRAR

1. Mr. Ajith Kumar .A, Roll No. 1811B, BE-ME
2. Dhuvaraga Theesan .N, Roll No.1835B, BE-ME

Copy to

1. The Direct of Administration
2. The Chief Executive Officer
3. The Principal – DGS courses
4. The Director - Centre for ICT Enabled Education
5. The Financial Controller
6. The Proctor
7. Advisor –Security & Vigilance
8. Secretary to Vice Chancellor


Registrar i/c
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31/1/17

To,
Advisory Committee
AMET University

To
The Registrar
AMET University

From,
Sd/- Asst. Director, Transport & Highways
The Transport Department

The road to right should be taken
at Vengal Rao Road, The Transport Department
to a student road to the right.
The Great Highway, Security Guard, Road
The very good road, right to the right.
The road to right, right to the right.
The road to right, right to the right.

CEO
H. Ganesan
31/1/17

(Signature)
31/1/17
P. Ramakrishnan, M.A.B.L.
Advisor (Security and Vigilance)
AMET UNIVERSITY
(Under Sec. 3 of UGC Act 1956)
135, East Coast Road, Kanathur
Chennai - 603 112

(Signature)
Registrar i/c
ACADEMY OF MARITIME EDUCATION AND TRAINING
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AMET

(ACADEMY OF MARITIME EDUCATION AND TRAINING)

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I Resd

James Raja
Avt. Vindra
Nimra Garden
Muttukadu
Amet University.

To

The Registrar
Amet University
Kannathur

THROUGH PROCTOR & CEO

Respected Sir I hereby state you that one of my student named Thanver S. IT year B.P.A 801 no. 100 had completed his vacation & reported the hostel on 30/12 at 2030 hrs. I along with the security checked his baggage and found a liquor bottle packed and in turn enquired him regarding this. He told that without his knowledge some of his friends had kept in his bag. He never accepted the mistake of carrying the liquor box after a long conversation. Therefore do take necessary action against the student.

Thanking you

Yours faithfully
[Signature]

Forwarded to the CEO

[Signature]
21/12

[Signature]
Registrar/10
ACADEMY OF MARITIME EDUCATION AND TRAINING
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Disciplinary Committee Meeting

Delinquent Student:-


Mr. S. Thiruveng
Roll no. 170
I year B.E. A

Nature of allegation:-

On 30-1-17 night at about 2.30 hrs at Muthuigalar Hotel, the above student entered in to the Hotel - left in checked by the Security Guard and observed a whiskey bottle with liquor was inside the bag.

For the above matter Disciplinary Committee met on 1-2-17 evening and the student was summoned. During enquiry, Mr Thiruveng stated that it is true that the liquor bottle was inside his bag. He further stated that during the search one of the friend has placed the above bottle and he pleads innocence for his. The Committee don't want to take a lenient view.

(RT-0)


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Note

Office of the Registrar

The adviser security and vigilance has reported in his letter dt 31/01/2017 that a student by name Mr. S. Thanveer (BBA 1st year) who is residing at Muttukadu hostel entered with whisky bottle in his bag to the hostel at 21/01/2017. The security guard and warden checked his bag and found the bottle in his bag. This incident was brought to the knowledge of Registrar. The matter was referred to disciplinary committee. The disciplinary committee met on 02/02/2017 and after the enquiry that Mr. S. Thanveer was found guilty and recommended him to impose fine of Rs. 5000/-.

For orders:

- a) Whether the recommendation disciplinary committee be considered and impose fine of Rs. 5000/- to Mr. S. Thanveer.
- b) If approved warning memo may be issued to him to avoid such thing in future.

3/2/17

A approved
3/2/17


Registrar
ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1956)
135, East Coast Road,
Kandipur - 603 112, Chennai, India.

Official Communication to AMT: Ampt@ampt.com (14) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100) (101) (102) (103) (104) (105) (106) (107) (108) (109) (110) (111) (112) (113) (114) (115) (116) (117) (118) (119) (120) (121) (122) (123) (124) (125) (126) (127) (128) (129) (130) (131) (132) (133) (134) (135) (136) (137) (138) (139) (140) (141) (142) (143) (144) (145) (146) (147) (148) (149) (150) (151) (152) (153) (154) (155) (156) (157) (158) (159) (160) (161) (162) (163) (164) (165) (166) (167) (168) (169) (170) (171) (172) (173) (174) (175) (176) (177) (178) (179) (180) (181) (182) (183) (184) (185) (186) (187) (188) (189) (190) (191) (192) (193) (194) (195) (196) (197) (198) (199) (200) (201) (202) (203) (204) (205) (206) (207) (208) (209) (210) (211) (212) (213) (214) (215) (216) (217) (218) (219) (220) (221) (222) (223) (224) (225) (226) (227) (228) (229) (230) (231) (232) (233) (234) (235) (236) (237) (238) (239) (240) (241) (242) (243) (244) (245) (246) (247) (248) (249) (250) (251) (252) (253) (254) (255) (256) (257) (258) (259) (260) (261) (262) (263) (264) (265) (266) (267) (268) (269) (270) (271) (272) (273) (274) (275) (276) (277) (278) (279) (280) (281) (282) (283) (284) (285) (286) (287) (288) (289) (290) (291) (292) (293) (294) (295) (296) (297) (298) (299) (300) (301) (302) (303) (304) (305) (306) (307) (308) (309) (310) (311) (312) (313) (314) (315) (316) (317) (318) (319) (320) (321) (322) (323) (324) (325) (326) (327) (328) (329) (330) (331) (332) (333) (334) (335) (336) (337) (338) (339) (340) (341) (342) (343) (344) (345) (346) (347) (348) (349) (350) (351) (352) (353) (354) (355) (356) (357) (358) (359) (360) (361) (362) (363) (364) (365) (366) (367) (368) (369) (370) (371) (372) (373) (374) (375) (376) (377) (378) (379) (380) (381) (382) (383) (384) (385) (386) (387) (388) (389) (390) (391) (392) (393) (394) (395) (396) (397) (398) (399) (400) (401) (402) (403) (404) (405) (406) (407) (408) (409) (410) (411) (412) (413) (414) (415) (416) (417) (418) (419) (420) (421) (422) (423) (424) (425) (426) (427) (428) (429) (430) (431) (432) (433) (434) (435) (436) (437) (438) (439) (440) (441) (442) (443) (444) (445) (446) (447) (448) (449) (450) (451) (452) (453) (454) (455) (456) (457) (458) (459) (460) (461) (462) (463) (464) (465) (466) (467) (468) (469) (470) (471) (472) (473) (474) (475) (476) (477) (478) (479) (480) (481) (482) (483) (484) (485) (486) (487) (488) (489) (490) (491) (492) (493) (494) (495) (496) (497) (498) (499) (500) (501) (502) (503) (504) (505) (506) (507) (508) (509) (510) (511) (512) (513) (514) (515) (516) (517) (518) (519) (520) (521) (522) (523) (524) (525) (526) (527) (528) (529) (530) (531) (532) (533) (534) (535) (536) (537) (538) (539) (540) (541) (542) (543) (544) (545) (546) (547) (548) (549) (550) (551) (552) (553) (554) (555) (556) (557) (558) (559) (560) (561) (562) (563) (564) (565) (566) (567) (568) (569) (570) (571) (572) (573) (574) (575) (576) (577) (578) (579) (580) (581) (582) (583) (584) (585) (586) (587) (588) (589) (590) (591) (592) (593) (594) (595) (596) (597) (598) (599) (600) (601) (602) (603) (604) (605) (606) (607) (608) (609) (610) (611) (612) (613) (614) (615) (616) (617) (618) (619) (620) (621) (622) (623) (624) (625) (626) (627) (628) (629) (630) (631) (632) (633) (634) (635) (636) (637) (638) (639) (640) (641) (642) (643) (644) (645) (646) (647) (648) (649) (650) (651) (652) (653) (654) (655) (656) (657) (658) (659) (660) (661) (662) (663) (664) (665) (666) (667) (668) (669) (670) (671) (672) (673) (674) (675) (676) (677) (678) (679) (680) (681) (682) (683) (684) (685) (686) (687) (688) (689) (690) (691) (692) (693) (694) (695) (696) (697) (698) (699) (700) (701) (702) (703) (704) (705) (706) (707) (708) (709) (710) (711) (712) (713) (714) (715) (716) (717) (718) (719) (720) (721) (722) (723) (724) (725) (726) (727) (728) (729) (730) (731) (732) (733) (734) (735) (736) (737) (738) (739) (740) (741) (742) (743) (744) (745) (746) (747) (748) (749) (750) (751) (752) (753) (754) (755) (756) (757) (758) (759) (760) (761) (762) (763) (764) (765) (766) (767) (768) (769) (770) (771) (772) (773) (774) (775) (776) (777) (778) (779) (780) (781) (782) (783) (784) (785) (786) (787) (788) (789) (790) (791) (792) (793) (794) (795) (796) (797) (798) (799) (800) (801) (802) (803) (804) (805) (806) (807) (808) (809) (810) (811) (812) (813) (814) (815) (816) (817) (818) (819) (820) (821) (822) (823) (824) (825) (826) (827) (828) (829) (830) (831) (832) (833) (834) (835) (836) (

REGISTRAR

Mr. S. Thanveet - Roll No. FE 170400A

The Hostel Warden

135, East Coast Road, Kanathur - 603 112, Chennai, India. Tel: 044-27472155/157 Fax: 044-27472804