



**CRITERION 5**

**STUDENT SUPPORT AND PROGRESSION**

**KEY INDICATOR**

**5.1 STUDENT SUPPORT**

**Q<sub>n</sub>M**

**5.1.3 Capacity Development and Skills Enhancement Initiatives are undertaken by the Institution**

**CAPACITY DEVELOPMENT AND SKILLS ENHANCEMENT INITIATIVES  
ARE UNDERTAKEN BY THE INSTITUTION**

- **Language and communication skills**

**Major Programmes organized on Capability development and skill enhancement**

**Language and communication skills**

- Program on Spoken Skills
- Workshop on Communication Skills
- Student Empowerment Program on English Communication, Aptitude, Employability Skills
- Program on Leadership and Team Work
- Skill initiative Program on Advanced Communication Skill
- Workshop on Personality Development Program
- Workshop on Language Lab
- Program on English and Communication Skills
- Lecture on English and Proficiency Skill



## MOU with SCALEUP for Language and Communication skills as a Capability Enhancement Initiatives



### Memorandum of Understanding

#### **Purpose**

This Memorandum of Understanding (MOU) sets for the terms between AMET University and SCALE UP – Skill Development Centre, on providing training services in the skill enhancement sector.

#### **Scope**

This MOU will enable AMET University to access SCALE UP's training offerings in the Communication, leadership, grooming, present- ability, behavioral excellence, Technology interface and enhanced interview skills.

#### **Duration**

This MOU shall become effective from 11<sup>th</sup> October 2017 upon signature by the authorized officials from AMET University and SCALE UP, and will remain in effect until modified or terminated by any one of the parties on mutual consent.

Place: Chennai, India

Date: \_\_\_\_\_

Place: Chennai,

Date: \_\_\_\_\_



**AMET**  
**(ACADEMY OF MARITIME EDUCATION AND TRAINING)**  
(A de novo Category DEEMED TO BE UNIVERSITY Under Section 3 of UGC Act 1956)



Scale Up,  
#7, Gokulam colony  
Saradambal Street, T nagar  
Chennai 600017

**MEMORANDUM OF UNDERSTANDING**

1. This Memorandum of Undertaking is made on this day, the 11<sup>th</sup> of October 2017, between AMET University, Chennai herein referred to as AMET having its city office at 5107, H2,, 600, Second Ave, Anna Nagar, Chennai, Tamil Nadu 600040, which expression shall include authorized representative of first part 's training facility,  
Having its Office at Plot No.135, East Coast Road, Kanathur, Chennai, Tamil Nadu 603112  
(Hereinafter referred to as AMET represented by its authorized representative), Respected its registrar as its first part

And

2. SCALE UP – skill development centre, located at #2/8, Saradambal street, Gokulam Colony, T-nagar, Chennai – 600017, which expression shall include authorized representative of the second part 's training facility, Co Founder and Partner - Mrs.Varsha Purnesh.
3. The programme for which this MoU is signed is to be known as "Bridge Series" which represents an in depth skill enhancement intervention conducted by SCALE UP at AMET university to improve its placement records.
4. Enlisted below are the various aspects of this engagement:
- i) Coordination and Contact Points:
- a. The point of contact from SCALE UP to conduct, co ordinate and support this program would be Mrs. Varsha Purnesh
- b. The program would be coordinated by the Registrar , on behalf of AMET university
5. Commitment from Scale Up:
- To deliver value added service to the students and the university by enhancing the communication, confidence, leadership abilities and presentation skills of the students- and thereby enhancing the students' marketability to the prospective job providers.

TEL: +91 44 42629585

Email: info@scaleupsdcc.com

Website: www.scaleupsdcc.com



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- To provide best in class faculty and technology training.
- To provide fun filled workshops and thought provoking sessions where the students can open up their inhibitions and fears.
- To provide timely resources, coaching and metrics to the university regarding the students.
- To provided exclusive services to AMET University in the maritime segment but not engaging any of its competitors.

**6. Commitment from AMET University:**

- To provide a dedicated team of support staff, who can be integrated with this project
- To provide timely support -to conduct the sessions planned, by not postponing, adjourning or deviating the planned sessions.
- To provide the necessary background data on the placements and students.
- To provide prior information regarding cancellation of session/ classes -if any
- To provide unbiased and appropriate hospitality to the SCALE UP staff
- To provide any other adhoc support as required.

**7. Commercials:**

The commercials for Bridge series are fixed at Rs.3500/- per participant which includes CGST @ 9 % + SGST @ 9 % per student, per year

**8. Terms & Conditions:**

AMET and SCALE UP hereby mutually agree to adhere to the below terms and conditions at all times, to facilitate the smooth running of this project. If either party fails to do so, legal implications as listed under the breach of agreement.

- I. AMET University agrees to conduct a thorough 1 year training program for its students on industry readiness, communication and leadership where each student would go through at least 80 hours of training including 60 hours face to face training and 20 hours mock interview , classroom, online and group project methods conducted by its training partner SCALE UP.

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EEmail: info@scaleupsdcm.com



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- II. SCALE UP would provide the necessary faculty, training, curriculum and other materials to the university students- with the intention of improving their placement records and professional standards of occupation.
- III. ~~The training fee shall be directly collected by SCALE UP during the process of admission and the same shall not be reimbursed to students who drop out or skip the program.~~
- IV. SCALE UP shall be responsible for the conduct of its trainers inside the premises of AMET and shall ensure ethical practices at all times.
- V. AMET is to provide the necessary infrastructure ( classrooms, projectors, computer lab + internet ) and SCALE UP is to provide the training, facilitation , industry interface and counselling of students.
- VI. Any disputes/ queries are to be raised with the management of SCALE UP and shall not be taken up directly with the trainers/ other representatives.
- VII. AMET is to co operative with the representatives of SCALE UP and provide them hospitality and support to ensure the full success of this initiative.

**9. Exclusivity:**

AMET University cannot engage any other vendor/ individual trainer for soft skills/ placement training/ communication training etc... Whilst its engagement with SCALE UP as it would impact the quality of services delivered by SCALE UP.

**10. Force Majeure**

In the event of non-fulfillment of the contract terms and conditions due to any reason of force majeure namely fires, wars, riots, strikes, natural calamities, etc., neither SCALE UP nor AMET shall be held responsible for any loss or consequential loss due to program stoppage.

**11. Indemnity**

The AMET agrees jointly and severally to indemnify SCALE UP, their representatives, administrators and properties from and against all action, demands, proceedings, prosecutions, attachments, and the like arising out of its liabilities and all charges, taxes, etc.

Similarly, SCALE UP shall be liable to indemnify/compensate AMET on account of any losses arising due to the fault of SCALE UP.

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**12. Mode of Payment:**

Course fee payment shall be made by AMET in 2 instalments on the following dates .The below course fee includes the GST component

Nov 2017 – Rs.1850 x 371 participants = Rs.6,86,350/-

Mar 2018 – Rs.1650 x 371 participants = Rs.6,12,150/-

Payment once made shall not be reimbursed and it is the onus of the students to make full use of the course curriculum.

**13. Breach of Agreement**

If any of the above agreed 'Terms and conditions' are breeched by either of the parties the agreement shall stand to be arbitrated legally.

**14. Amendment to the Agreement**

The obligation of the SCALE UP and AMET has been outlined in this agreement. However, during the operation of the agreement, circumstances may arise which call for alteration or modifications of this Agreement. These modifications/alterations will be mutually discussed and agreed upon in writing and added as an annexure to the original agreement.

**15. Period of Validity**

This agreement shall be initially valid for one year from the date of signing the agreement and to be renewed subsequently by mutual consent of both the parties.

**16. Arbitration**

Any dispute arising with regard to any aspect of this Agreement shall be settled through mutual consultations and agreements by the parties to the Agreement, and failing which legal arbitration shall be sought.

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Chennai 600017

**ACKNOWLEDGEMENT :**

Date: 11/10/2017

Place: Chennai

For SCALE UP

*Vasanthaprasanth*

For AMET

*Aravind*

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Email: [info@scaleupsdc.com](mailto:info@scaleupsdc.com)

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Enrich Spoken Skills	2/2/2020	430	Academy of Maritime Education and Training (AMET)
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## AMET

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English communication, Aptitude, Employability skills	2/1/2020	448	Academy of Maritime Education and Training (AMET) & Ravago HR solution Pvt.Ltd.Scaleup
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Improving Communication skills	2/2/2020	300	Ebek, Chennai.
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