ONLINE END SEMESTER EXAMINATIONS - JULY 2020

INSTRUCTION TO THE CANDIDATES

1. The Online End Semester Examinations - July 2020 will be conducted through **MYCAMU** software. To write the examination, student registration in **MYCAMU** portal is mandatory. After registration only, students can login with their unique username and password given by the University for writing online examination.

2. It is the responsibility of the student to arrange the laptop/desktop/suitable mobile phone to appear for the online examinations

3. Students are instructed to ensure suitable location to get the required internet speed to complete the examination

4. Maximum of 20 pages of answers only permitted. While scanning and uploading all the 20 or written pages are to be scanned as a single PDF file. No one should attach multiple pages in separate files. If the attached answer script is not in single file format, the answer script will not be evaluated.

5. For Mobile Phone Users :

   - All background apps running in the mobile phone should be closed before logging in MYCAMU for attending the online examination.
   - Students are advised to identify the right location, where the internet speed would be adequate before taking up the examination.
   - Internet speed required for uploading the answer script is **2 to 3 Mbps**.
   - Mobile APP of MYCAMU will not support this online examination. Instead, open up **Chrome Browser in Mobile phone** and login using _https://www.mycamu.co.in_. **No other browser will support this examination**.

6. For Laptop / PC Users:

   - Use only Chrome Browser in Laptop/ PC to login using _https://www.mycamu.co.in_. **No other browser will support this examination**.
   - Internet speed required for uploading the answer script is **2 to 3 Mbps**.

7. Read the Instructions carefully before starting online examination. Timer will start once you press the **"Take Exam"** button. The maximum duration of **4 hours** is allocated for individual Examination.

    *   MyCamu logging in and Question Paper downloading - 30 minutes;
    *   Writing the answers on University Answer scripts (Available in University website) or A4 sheets having required details for a maximum of 20 pages – 3 hours;
    *   Scanning of the answer scripts **using ADOBE Scanner or other scanners** and uploading the **SINGLE PDF Answer Scripts** (Reg No and course code for the Name of the pdf) in MyCamu – 30 minutes.

8. Students' attendance is recorded automatically by the software in terms of time-in and time-out.

9. Total mark of the examination is 100 marks. It will be converted into 60 marks.

10. The existing pass marks system will be followed.

11. After completing the Examination both student and parent have to sign in the first page of answer scripts.

12. The question paper pattern is as follows.
    *   Part A (Answer all: 10x2=20)
    *   Part B (Compulsory: 1x10=10)
    *   Part C (Answer all [either or]: 5x14=70)

13. Online examinations will be conducted with 4 sessions as follows:
    *   08:30am-12:30pm
    *   09:30am-01:30pm
    *   01:30pm-05:30pm
    *   02.00pm-06.00pm

14. Students are requested to refer PPT and FAQs for more information on writing online examinations.
15. Students are advised to contact their Mentors/Class Teachers/HoDs for more information and support.