



### SELF ASSESMENT PROFORMA BASED ON ACADEMIC PERFORMANCE

<b>Name of the Applicant</b>	
<b>Designation</b>	
<b>Name of the Department</b>	
<b>Present Pay-band with Annual Grade Pay</b>	
<b>Date of joining at AMET</b>	
<b>Period of appraisal</b>	

**Note:** Details to be filled in with the details of the past one semester

#### A. PERFORMANCE IN TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sl. No.	Nature of Activity	Particulars	Details of documents enclosed
1	Teaching workload (hours per week)		
	a) Seminars		
	b) Tutorials		

	c) Practicals		
	Total		
2	i) Number of study materials/video lectures prepared		
	ii) Syllabus enrichment by providing additional resources to students		
	Total		
3	Use of participatory and innovative teaching – learning methodologies; updating of subject content, course improvement etc		
4	Number of additional/special classes conducted for weaker students per week		
5	Number of examination duties undertaken		

#### **B. CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

<b>Sl. No.</b>	<b>Nature of Activity</b>	<b>Particulars</b>	<b>Details of documents enclosed</b>
1	Number of field visits/other visits coordinated		
2	Number of co-curricular and extension activities coordinated such as,		
	Extension work through NSS/NCC and other		
	Education related programmes in Media		
	Cultural activities		
	Advertisement		
	Counseling		
	Total		

3	Number of other administrative responsibilities		
4	Number of other academic responsibilities		
5	Number of seminars/conferences/workshops attended, organized.		
6	Number of Faculty/Career Development Programmes attended		
7	Number of memberships in professional bodies		
8	Number of library accessions made (average per month)		

### C. RESEARCH AND ACADEMIC CONTRIBUTIONS

Sl. No.	Nature of Activity	Particulars	Details of documents enclosed
1	Number of papers in SCOPUS indexed journals		
2	Number of papers in SCI indexed journals-other than SCOPUS		
3	Number of papers in indexed in Google Scholar-Other than SCOPUS and SCI		
4	Number of papers in other Journals		
5	Number of papers presented in conferences/seminars-National		
6	Number of papers presented in conferences/seminars-International		
7	Number of books published –with ISBN number		
8	Number of books published – without ISBN number		
9	Number of book chapters authored		
10	Number of projects received		
11	Number of projects sent to funding agencies		
12	Number of patents filed		
13	Number of PhDs guided		
14	Number of M.Sc./ME/BE/MBA projects guided		

15	Invited lectures/lead lectures/chief guest addresses delivered in academic events-National		
16	Invited lectures/lead lectures/chief guest addresses delivered in academic events-International		
17	Number of awards/recognitions received		
18	Number of research articles reviewed for professional journals		
19	Number of consultancy works undertaken		
20	Number of collaborations established		
Any other relevant information			

**Certified that the details mentioned under all categories above are true and are supported by relevant documentary evidences.**

**Signature of the Faculty**

**Place :**

**Date :**

**Signature and seal of the HOD/Dean/Director**

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