



AMET
(ACADEMY OF MARITIME EDUCATION AND TRAINING)
(A de novo Category DEEMED TO BE UNIVERSITY Under Section 3 of UGC Act 1956)

CRITERION 5
STUDENT SUPPORT AND PROGRESSION

KEY INDICATOR
5.1 STUDENT SUPPORT

Q.nM

5.1.3 Capacity Development and Skills Enhancement Initiatives are undertaken by the Institution

Weblink : https://www.ametuniv.ac.in/naac/c513_Capacity_development_Skill_enhance.html

**CAPACITY DEVELOPMENT AND SKILLS ENHANCEMENT INITIATIVES
ARE UNDERTAKEN BY THE INSTITUTION**

- **Soft skills**
- **Language and communication skills**
- **Life skills (Yoga, physical fitness, health and hygiene)**
- **Awareness of Trends in Technology**

Name of the capability development and skill enhancement scheme	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
Programme to Enrich Spoken Skills	02-02-2020	430	Academy of Maritime Education and Training
Workshop on Improving Communication Skills	02-02-2020	300	Ebek, Chennai 600 040; Phone: +91 44-45500033/39 Email: infochennai@Ebekindia.Com
Workshop on How to Face the interview Board (Mock interview)	02-02-2020	300	Ebek, Chennai 600 040; Phone: +91 44-45500033/39 Email: infochennai@Ebekindia.Com
Programme on Work life Balance through life style changes	27.06.2020	25	Academy of Maritime Education and Training
Student Empowerment Programme on English Communication, Aptitude, Employability Skills	01-02-2020	448	Academy of Maritime Education and Training & Ravago Hr Solution Pvt. Ltd.Scaleup
Workshop on Effective Professional Communication	20-01-2020	800	Academy of Maritime Education and Training
Road map to get a quality Patent	13.06.2020	22	Academy of Maritime Education and Training



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Workshop on Yoga For Health	17-10-2019	833	World Community Service Centre, 04253-288733, 7598238733, info@Vethathiri.Ac.In
Workshop on Yoga For Youth Empowerment	05-02-2020	1401	World Community Service Centre, 04253-288733, 7598238733, info@Vethathiri.Ac.In
Course on IELTS Foundation (Listening, Speaking, Reading Writing) - Part I	02-07-2019	387	Academy of Maritime Education and Training (AMET)
Course on IELTS Foundation (Listening, Speaking, Reading Writing) - Part II	02-01-2020	387	Academy of Maritime Education and Training (AMET)
IELTS Caliber Test	22-07-2019	387	Academy of Maritime Education and Training (AMET)
Skill Enhancement Programme on Performance Development	03-02-2020	542	Academy of Maritime Education and Training
Programme on Health and Hygiene Food Safety	04-02-2020	21	Academy of Maritime Education and Training
Lecture on Petroleum Exploration and Refining Process	21-12-2019	31	Dr.Shanmugam, Professor, Department of Ocean Engineering IIT Madras & Dr.S, Ranganathan, Professor, Department of Bio Technology, Anna University.
Workshop on Developing Interpersonal Communication	25-07-2019	80	Academy of Maritime Education and Training
Workshop on Yoga For Health Enrichment	17-10-2019	824	World Community Service Centre, 04253-288733, 7598238733, info@Vethathiri.Ac.In
Programme on Leadership and Team Work	06-07-2019	890	Ebek, Chennai
Skill initiative Programme on Advanced Communication Skill	07-07-2018	890	Ebek, Chennai
Programme on English Communication, Aptitude, Employment	07-07-2018	784	Academy of Maritime Education and Training & Ravago Hr Solution Pvt. Ltd.
Skill Development Programme on Personality Development Through Life Enrichment Skills	07-07-2018	15	Academy of Maritime Education and Training



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Course on Personality Development Programme	07-07-2018	880	Academy of Maritime Education and Training
Course on Language Lab Laboratory	07-07-2018	1230	Academy of Maritime Education and Training
Awareness Programme on Advances in Manufacturing Technology	09-02-2019	15	Academy of Maritime Education and Training
Intermediate level on Soft skills and Communication	02-07-2018	890	Academy of Maritime Education and Training
Advanced level on Soft skills and Communication	02-01-2019	890	Academy of Maritime Education and Training
Workshop on Advances in Ms Excel	15-02-2019	22	Academy of Maritime Education and Training
Workshop on IPR for Students	13-03-2019	25	Academy of Maritime Education and Training
Life Skill Programme on Yoga For Health	07-04-2019	730	Academy of Maritime Education and Training
Special Lecture on Health and Hygiene Nutrition and Diet	14-09-2018	21	Academy of Maritime Education and Training
Workshop on Yoga For Health	07-05-2018	722	Academy of Maritime Education and Training
Programme on Technical Skills For Students	01-02-2018	512	Academy of Maritime Education and Training
Skill Development Programme on English and Communication Skills	01-02-2018	250	Academy of Maritime Education and Training
Capability Enhancement Programmeme on strengthening English and Proficiency Skills	01-02-2018	117	Academy of Maritime Education and Training
Essential Aspects of Spoken English II	02-01-2018	890	Academy of Maritime Education and Training
Fundamentals of Spoken English I	02-07-2017	890	Academy of Maritime Education and Training
Skill Development initiatives on Leadership Skills	01-02-2018	743	Academy of Maritime Education and Training
Programme on Team Work	09-05-2018	105	Academy of Maritime Education and Training
Programme on Performance Development Plan	01-02-2018	214	Academy of Maritime Education and Training
Workshop on Problem Solving in C & C++	27-04-2018	41	Academy of Maritime Education and Training
Lecture on Health and Hygiene Significance of Safety	28-04-2018	20	Academy of Maritime Education and Training



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Workshop on Yoga For Health	07-05-2017	71	Academy of Maritime Education and Training
Programme on Soft Skills and Career enhancement	07-05-2017	890	Ebek, Chennai
Programme on English Language and Communication Skills	07-05-2017	200	Academy of Maritime Education and Training
Lecture on Strengthening English and Proficiency Skill	07-05-2017	90	Academy of Maritime Education and Training
Workshop on improving Technical Skill	07-05-2017	507	Academy of Maritime Education and Training
Programme on Health and Hygiene	07-05-2017	21	Academy of Maritime Education and Training
Programme on Advances in Latest Technology	07-05-2017	23	Academy of Maritime Education and Training
Workshop on Personal Survival Technique (PST)	07-05-2017	180	Academy of Maritime Education and Training
Lecture on Safety in Traditional Foods	07-05-2017	20	Academy of Maritime Education and Training
Workshop on Yoga For Health	07-03-2016	76	Academy of Maritime Education and Training
Workshop on Technical Skill	17-02-2016	491	Academy of Maritime Education and Training
Workshop on English Language and Communication Skills	02-03-2016	180	Academy of Maritime Education and Training
Workshop on strengthening English and Proficiency Skills	07-03-2016	82	Academy of Maritime Education and Training
Programme Soft Skills and Professional Training	07-09-2015	787	Ebek, Chennai
Lecture on Health and Hygiene Adulteration in Foods	17-09-2015	21	Academy of Maritime Education and Training
Programme on Advances in Latest Technology	05-07-2015	35	Academy of Maritime Education and Training
Workshop on Fire Prevention and Fire Fighting (FPPF)	10-08-2015	188	Academy of Maritime Education and Training

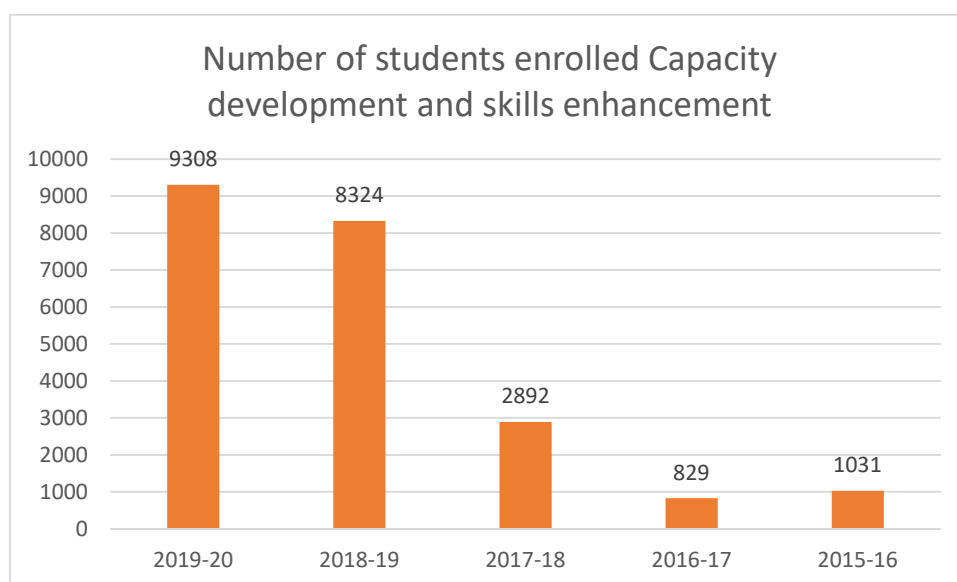


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Major Programmes organized on Capability development and skill enhancement

Soft skills

- Skill Development Program on Personality Development Through Life Enrichment Skills
- Program on English Communication, Aptitude, Employment
- Skill Development Program on Soft Skill
- Capability Enhancement Program on English and Proficiency Skills
- Skill Development initiatives on Leadership Skills
- Training on Technical Skill
- Workshop on English and Communication Skills
- Workshop on English and Proficiency Skills





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MOU with EBEEK to handle Soft skill and Communication



NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth herein, the Parties hereto hereby agree as follows:

1. TERM

- 1.1. This MoU shall come into effect on this date and shall be valid for a period of three years ("Initial Term") unless otherwise extended in writing by the Parties or terminated in accordance with the terms hereof.

2. GRANT OF RIGHTS

- 2.1. The Institution hereby grants to Ebek the exclusive right to conduct the Communicative English Classes within the premises of the Institution and Ebek hereby accepts the same.

3. OBLIGATIONS OF EBEEK

- 3.1. Ebek shall conduct 60 hours of Communicative English classes each semester. The classes will be conducted for four hours each week for each department. The duration of each class will be for two hours.
- 3.2. Ebek will provide full time qualified faculty exclusively for the Communicative English classes.
- 3.3. Ebek will provide the course material for each student.
- 3.4. The faculty will be monitored by Ebek on a continuous basis.
- 3.5. The Ebek faculty will conduct speaking assessments on a regular basis and an end of semester speaking exam as well.
- 3.6. Ebek assures that at least 90% of the students will be able to speak at a minimum of A2 Level as per the CEFR (Common European Framework of References) Scale at the end of the two semesters. This also depends on students putting into practice what is taught in the classroom.
- 3.7. Ebek will ensure that weak and non performing students are counselled and given special attention.



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4. OBLIGATIONS OF THE INSTITUTION

- 4.1. The Institution allots four hours of teaching / training per day in the time table for each Ebek faculty.
- 4.2. The Institution provides classrooms with audio/visual facilities.
- 4.3. The Institution allows Ebek faculty to utilize the University bus services.
- 4.4. The Institution provides breakfast for the faculty.

5. COMMERCIAL TERMS

- 5.1. The fees for handling the 60 hours of Communicative English Classes for each semester will be Rs 1200 for a minimum batch size of 40 students and a maximum of 50 students.
- 5.2. The fee will include the material cost for each student.

6. PAYMENT TERMS

- 6.1. The Institution shall pay the fees in instalments as follows:
 - 6.1.1. 25% of the total Semester Fees at the time of signing the MoU.
 - 6.1.2. 25% of the total Semester Fees at the start of the second month.
 - 6.1.3. 25% of the total Semester Fees at the start of the fourth month.
 - 6.1.4. 25% of the total Semester Fees at the end of the semester.
 - 6.1.5. The same will apply for the second semester.
- 6.2. Fees can be paid by cheque or Demand Draft in the name of Ebek Language Laboratories Private Limited. The payment can also be made directly to Ebek's Bank Account.

7. CONFIDENTIALITY

- 7.1. Each Party shall keep confidential and shall not without the prior consent in writing of the disclosing Party copy or disclose to any third party the content of any documents or information (whether of a commercial, financial or technical nature or which is identified as being confidential) acquired or received in writing, orally or in any other tangible or intangible form from the other Party in connection with this MoU, such information referred to as "Confidential Information".



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8. TERMINATION

- 8.1. This MOU may be terminated:
- 8.1.1. By unanimous consent.
 - 8.1.2. In the event of any lawful authority ordering the Parties to terminate this MoU.

9. APPLICABLE LAW AND ARBITRATION

- 9.1. This Agreement shall be governed by Indian law.
- 9.2. Any dispute arising out of or in connection with this MoU, including any question regarding its existence, validity or termination, shall be referred to and finally resolved by arbitration at Chennai, India in accordance with the Indian Arbitration and Conciliation Act, 1996. The arbitration shall be conducted by three (3) arbitrators with each Party appointing an arbitrator and the two arbitrators so appointed appointing the third and presiding arbitrator. The language of the arbitration shall be English.
- 9.3. No Party shall disclose to any third party the existence, nature, content, or outcome of any arbitration, or purported arbitration, brought in respect of this MOU.

IN WITNESS WHEREOF the Parties have executed and delivered this MoU as of the date written above.

For Ebek Language Laboratories
Private Limited,


Authorised Signatory



For AMET University


Authorised Signatory



Witness :


Authorised Signatory





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Grammar and Foundation	5/7/2018	890	Academy of Maritime Education and Training (AMET)
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2017-2018	Soft skill	5/7/2018	900	Academy of Maritime Education and Training (AMET)
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Language and communication skills

- Program on Spoken Skills
- Workshop on Communication Skills
- Student Empowerment Program on English Communication, Aptitude, Employability Skills
- Program on Leadership and Team Work
- Skill initiative Program on Advanced Communication Skill
- Workshop on Personality Development Program
- Workshop on Language Lab
- Program on English and Communication Skills
- Lecture on English and Proficiency Skill



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**MOU with SCALEUP for Language and Communication skills as a
Capability Enhancement Initiatives**



Memorandum of Understanding

Purpose

This Memorandum of Understanding (MOU) sets for the terms between AMET University and SCALE UP – Skill Development Centre, on providing training services in the skill enhancement sector.

Scope

This MOU will enable AMET University to access SCALE UP's training offerings in the Communication, leadership, grooming, present- ability, behavioral excellence, Technology interface and enhanced interview skills.

Duration

This MOU shall become effective from 11th October 2017 upon signature by the authorized officials from AMET University and SCALE UP, and will remain in effect until modified or terminated by any one of the parties on mutual consent.

Place: Chennai, India

India

Date: _____

Vasanthakumari

Place: Chennai,

Date: _____

Baran



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Scale Up,
#7, Gokulam colony
Saradambal Street, T nagar
Chennai 600017

MEMORANDUM OF UNDERSTANDING

1. This Memorandum of Undertaking is made on this day, the 11th of October 2017, between AMET University, Chennai herein referred to as AMET having its city office at 5107, H2,, 600, Second Ave, Anna Nagar, Chennai, Tamil Nadu 600040, which expression shall include authorized representative of first part 's training facility,
Having its Office at Plot No.135, East Coast Road, Kanathur, Chennai, Tamil Nadu 603112
(Hereinafter referred to as AMET represented by its authorized representative), Respected its registrar as its first part

And

2. SCALE UP – skill development centre, located at #2/8, Saradambal street, Gokulam Colony, T-nagar, Chennai – 600017, which expression shall include authorized representative of the second part 's training facility, Co Founder and Partner - Mrs.Varsha Purnesh.
3. The programme for which this MoU is signed is to be known as "Bridge Series" which represents an in depth skill enhancement intervention conducted by SCALE UP at AMET university to improve its placement records.
4. Enlisted below are the various aspects of this engagement:
 - i) Coordination and Contact Points:
 - a. The point of contact from SCALE UP to conduct, co ordinate and support this program would be Mrs. Varsha Purnesh
 - b. The program would be co ordinated by the Registrar , on behalf of AMET university
5. Commitment from Scale Up:
 - To deliver value added service to the students and the university by enhancing the communication, confidence, leadership abilities and presentation skills of the students- and thereby enhancing the students' marketability to the prospective job providers.

TEL: +91 44 42629585

E-Mail: info@scaleupsd.com

Website: www.scaleupsd.com



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- To provide best in class faculty and technology training.
- To provide fun filled workshops and thought provoking sessions where the students can open up their inhibitions and fears.
- To provide timely resources, coaching and metrics to the university regarding the students.
- To provided exclusive services to AMET University in the maritime segment but not engaging any of its competitors.

6. Commitment from AMET University:

- To provide a dedicated team of support staff, who can be integrated with this project
- To provide timely support -to conduct the sessions planned, by not postponing, adjourning or deviating the planned sessions.
- To provide the necessary background data on the placements and students.
- To provide prior information regarding cancellation of session/ classes -if any
- To provide unbiased and appropriate hospitality to the SCALE UP staff
- To provide any other adhoc support as required.

7. Commercials:

The commercials for Bridge series are fixed at Rs.3500/- per participant which includes CGST @ 9 % + SGST @ 9 % per student, per year

8. Terms & Conditions:

AMET and SCALE UP hereby mutually agree to adhere to the below terms and conditions at all times, to facilitate the smooth running of this project. If either party fails to do so, legal implications as listed under the breach of agreement.

- I. AMET University agrees to conduct a thorough 1 year training program for its students on industry readiness, communication and leadership where each student would go through at least 80 hours of training including 60 hours face to face training and 20 hours mock interview , classroom, online and group project methods conducted by its training partner SCALE UP.

TEL: +91 44 42629585

EMail: info@scaleupsd.com



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- II. SCALE UP would provide the necessary faculty, training, curriculum and other materials to the university students- with the intention of improving their placement records and professional standards of occupation.
- III. ~~The training fee shall be directly collected by SCALE UP during the process of admission and the same shall not be reimbursed to students who drop out or skip the program.~~
- IV. SCALE UP shall be responsible for the conduct of its trainers inside the premises of AMET and shall ensure ethical practices at all times.
- V. AMET is to provide the necessary infrastructure (classrooms, projectors, computer lab + internet) and SCALE UP is to provide the training, facilitation , industry interface and counselling of students.
- VI. Any disputes/ queries are to be raised with the management of SCALE UP and shall not be taken up directly with the trainers/ other representatives.
- VII. AMET is to co operative with the representatives of SCALE UP and provide them hospitality and support to ensure the full success of this initiative.

9. Exclusivity:

AMET University cannot engage any other vendor/ individual trainer for soft skills/ placement training/ communication training etc... Whilst its engagement with SCALE UP as it would impact the quality of services delivered by SCALE UP.

10. Force Majeure

In the event of non-fulfillment of the contract terms and conditions due to any reason of force majeure namely fires, wars, riots, strikes, natural calamities, etc., neither SCALE UP nor AMET shall be held responsible for any loss or consequential loss due to program stoppage.

11. Indemnity

The AMET agrees jointly and severally to indemnify SCALE UP, their representatives, administrators and properties from and against all action, demands, proceedings, prosecutions, attachments, and the like arising out of its liabilities and all charges, taxes, etc.

Similarly, SCALE UP shall be liable to indemnify/compensate AMET on account of any losses arising due to the fault of SCALE UP.

TEL: +91 44 42629585

FMail: info@scaleupsdc.com



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Chennai 600017

12. Mode of Payment:

Course fee payment shall be made by AMET in 2 instalments on the following dates .The below course fee includes the GST component

Nov 2017 – Rs.1850 x 371 participants = Rs.6,86,350/-

Mar 2018 – Rs.1650 x 371 participants = Rs.6,12,150/-

Payment once made shall not be reimbursed and it is the onus of the students to make full use of the course curriculum.

13. Breach of Agreement

If any of the above agreed 'Terms and conditions' are breeched by either of the parties the agreement shall stand to be arbitrated legally.

14. Amendment to the Agreement

The obligation of the SCALE UP and AMET has been outlined in this agreement. However, during the operation of the agreement, circumstances may arise which call for alteration or modifications of this Agreement. These modifications/alterations will be mutually discussed and agreed upon in writing and added as an annexure to the original agreement.

15. Period of Validity

This agreement shall be initially valid for one year from the date of signing the agreement and to be renewed subsequently by mutual consent of both the parties.

16. Arbitration

Any dispute arising with regard to any aspect of this Agreement shall be settled through mutual consultations and agreements by the parties to the Agreement, and failing which legal arbitration shall be sought.

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EMAIL: info@scaleupindia.com



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Chennai 600017

ACKNOWLEDGEMENT :

Date: 11/10/2017

Place: Chennai

For SCALE UP

For AMET

TEL: +91 44 42629585

Email: info@scaleupsc.com

Website: www.scaleupsc.com



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2019-2020	English communication, Aptitude, Employability skills	2/1/2020	448	Academy of Maritime Education and Training (AMET)
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Enrich Spoken Skills	2/2/2020	430	Academy of Maritime Education and Training (AMET)
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Life skills (Yoga, physical fitness, health and hygiene),

- Workshop on Yoga For Health
- Workshop on Yoga For Youth Empowerment
- Program on Health and Hygiene Food Safety
- Workshop on Yoga For Health Enrichment
- Special Lecture on Health and Hygiene Nutrition and Diet
- Lecture on Health and Hygiene Adulteration in Foods
- Workshop on Fire Prevention and Fire Fighting (FPFF)
- Workshop on Yoga For Health
- Workshop on Personal Survival Technique (PST)
- Lecture on Safety in Traditional Foods



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Yoga for Youth Empowerment	2/5/2020	1401	World Community Service Centre
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Programme on Health and Hygiene	5/7/2017	21	Academy of Maritime Education and Training (AMET)
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Workshop on Personal Survival Technique (PST)	07-05-2017	180	Academy of Maritime Education and Training
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Training on Swimming (Life skills -Physical Fitness)



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Major Programmes organized on Capability development and skill enhancement

Awareness of Trends in Technology

- Workshop on How to Face the interview Board (Mock interview)
- Lecture on Petroleum Exploration and Refining Process
- Workshop on IPR For Students
- Awareness Program on Advances in Manufacturing Technology
- Program on Advances in Latest Technology



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Awareness of Trends in Technology- Sample Photographs

Awareness Programme on Advances in Manufacturing Technology	09-02-2019	15	Academy of Maritime Education and Training
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